

Title:	Minutes of 36 th Sports Federation of Victoria Inc. (Vicsport) Annual General Meeting
Meeting Location:	Catherine Freeman Room, Athletics House Ground Floor, 31 Aughtie Drive, Albert Park VIC 3206
Meeting Date:	Tuesday 20 November 2018
Meeting Time:	5.10 pm – 6.15pm

1. WELCOME AND INTRODUCTION

The meeting was declared open by the Chairman, Ron Gauci at 5.10pm. The Chairman thanked the members for attending the Esports Forum. The members were introduced to Vicsport CEO, Lisa Hasker and Chairman of the Vicsport Finance, Risk and Audit Committee, Tim Large.

1.1 Attendance & Apologies

The Chairman asked those in attendance to declare any further apologies in addition to those previously communicated. No further apologies were declared.

Attendance:

Individual & Associate Members

First Name	Surname	Organisation
Mark	Drehlich	Deakin University
Phil	Meggs	State Sport Centres Trust
Nick	Mooney	School Sport Victoria
Lynne	Sheehan	Gymnastics Australia

Members

First Name	Surname	Organisation
Maria	Alexiadis	Karate Victoria
Fiona	Bennett	Leisure Networks
Simon	Brookhouse	Golf Victoria
Jason	Charles	Football Victoria
Jim	Clement	Croquet Victoria
Grant	Cosgriff	Triathlon Victoria
Nick	Frayne	Softball Victoria
Nick	Gall	Rowing Victoria
Rick	Gill	Pony Club Victoria
Lorraine	Gutcher	Croquet Victoria
Craig	Haydock	Badminton Victoria
Sally	Jones	Water Polo Victoria
Rosie	King	Netball Victoria
Belinda	Kleverlaan	Tennis Victoria
Libby	Mears	Leisure Networks
Shelley	Nowlan	Rugby Victoria

Jamie	Parsons	Gymnastics Victoria
Dan	Poynton	GippSport
Andrew	Skillern	Hockey Victoria
Susan	Smith	Swimming Victoria
Jamie	Strudley	Athletics Victoria
Glenn	Turnor	Athletics Victoria
Gavin	Wall	Australian Sailing
Shayne	Ward	AFL Victoria
Sam	Watson	Lacrosse Victoria

Funding Partners

First Name	Surname	Organisation
Melissa	Backhouse	VicHealth
Matt	Bycroft	Lander & Rogers
Sue	Clerk	Sport & Recreation Victoria
Jeremy	Gleeson	Sports Accounting Australia
Bronwyn	Neeson	La Trobe University
Rayoni	Nelson	VicHealth
Frank	Scerri	SportsLink Travel
Andrew	Weiss	My Sport Live
Shelley	White	VicHealth
Sue	Clerk	Sport & Recreation Victoria

Staff and Board

First Name	Surname	Organisation
Richard	Amon	Vicsport and Disability Sport & Recreation
Anthony	Bowd	Vicsport
Tom	Dixon	Vicsport
Margot	Foster	Vicsport and Confederation of Australian Motor Sport
Ron	Gauci	Vicsport
Lisa	Hasker	Vicsport
Bronwyn	Humphrys	Vicsport
Tim	Large	Vicsport
Derek	O'Leary	Vicsport and Badminton Australia
Nova	Peris	Vicsport
Jasmine	Richwol	Vicsport
Andrew	Walton	Vicsport and MPower MSL

Other attendees

First Name	Surname	Organisation
Dino	Di Pierdomenico	DMC Sport
Tanya	Gallina	Hawthorn Football Club
Naomi	Hirst	N / A
Rodney	House	RNR Partnerships
Scott	Kerr	Empirics Data Solutions

Jackie	King	Axilo
Steve	Pallas	Sports Community
Iain	Roy	Royglo Pty Ltd

Apologies

First Name	Surname	Organisation
Stephanie	Beltrame	Cricket Australia
Matthew	Brown	Equestrian Federation of Australia (VIC)
Tim	Burke	Sport & Recreation Victoria
Maria	Cabeliza	Australian Olympic Committee - Victoria
Stuart	Craig	Sports Focus
Peter	Filopoulos	Football Victoria
Michael	Flynn	Sports Central
John	Frazzetto	Karate Victoria
Ian	Fullagar	Basketball Victoria
Andy	Graham	SportsTG / Stack Sports
Kerry	Harris	Focus Consultants
Nick	Hinneberg	Tennis Victoria
Prof. Russell	Hoye	La Trobe University
Edel Queen	Kosgei	La Trobe University
Mark	McAllion	Maribyrnong Sports Academy
Richelle	McKenzie	Netball Victoria
Michelle	Morris	Visit Victoria
Liam	Murphy	Calisthenics Victoria
Irene	Norman	Archery Victoria
Ben	O'Brien	Sport & Recreation Victoria
Derek	O'Leary	Badminton Australia
Jeff	Paull	Baseball Victoria
Justin	Raiti	Tennis Victoria
Julie	Sarll	Julie Sarll & Associates
Pravin	Sinnan	Confederation of Australian Motor Sport
Gina	Smith	Western Region Football League
Cale	Smith	Jardine Lloyd Thompson
Kerry	Strauch	Sport North East

2. MINUTES

2.1 Minutes of previous meeting

The Chairman noted the prior distribution of the 2017 minutes and took them as read.

Motion:

That the minutes of the 35th Annual General Meeting held on Tuesday 21 November 2017, are taken as read, accepted as a true and correct record of the meeting's proceedings and discussion.

Moved: Jamie Parsons
Seconded: Simon
Brookhouse
CARRIED

3. PRESENTATION OF ANNUAL REPORT

Chairman's Report

The Chairman's report in the Annual Review was taken as read.

The Chairman discussed his intent to review the purpose of Vicsport from a member's perspective. Areas have been identified which require action in the new financial year. Key initiatives have been identified particularly in the area of member value. A request was put forward to the members to continue to inform Vicsport of their thoughts and requests to enable Vicsport to better assist them.

The Chairman noted the requirement of Vicsport to gain a greater understanding of its value proposition and skill sets, with the intention of working more effectively for and with its members. Vicsport is available to assist with education, diversity, quotas and true equality in our communities. It wishes to assist to help all our members in all of these areas.

The Vicsport staff in attendance were noted and thanked. Additionally, the Vicsport Board members were noted and thanked.

CEO's Report

Vicsport CEO, Lisa Hasker welcomed all those in attendance including members, sponsors and friends.

The CEO noted her relatively new appointment to the role and acknowledged the assistance and ongoing support from the Vicsport Staff and Chairman, particularly regarding the assistance in writing the Annual Review and the organisation of the AGM. Additionally, the members of the Vicsport Board were noted and thanked.

The CEO highlighted Vicsport Media and Communications and noted the upcoming 2018 Victorian Sport Awards.

The member feedback received through Vicsport post-event surveys was appreciated and noted as being a highly valuable resource in enabling us to continue to provide the best possible events.

The CEO acknowledged both the Victorian Government (Sport & Recreation Victoria) and VicHealth, sincerely thanking them for all the support they continue to offer Vicsport.



Lastly, the CEO wished to express gratitude to our Partners and Preferred Suppliers for continuing to support Vicsport's work and mission.

The CEO reiterated the importance of the Victorian Sport Awards and of submitting nominations to ensure a greater variety of sports are represented. The CEO noted the 20 February 2019 for the event.

In closing, the CEO stated the future of Victorian Sport looked bright. Feedback is always welcome, and she personally looks forward to catching up with every Vicsport member, partner and associates.

The Chairman noted the prior distribution of the 2017/2018 Annual Review and took it as read.

Motion

That the 2017/2018 Vicsport Annual Review as circulated, be adopted.

Moved: Jamie Parsons
Seconded: Simon
Brookhouse
CARRIED

4. PRESENTATION OF AUDITED FINANCIAL STATEMENT

The Chairman noted the audited statement of accounts and reported the following figures:

	2015/16	2016/17	2017/18
Total Income	\$993,820	\$1,106,223	\$1,004,527
Total Expenditure	\$985,982	\$1,102,078	\$1,107,124
Surplus/Deficit	\$7,838	\$4,145	(\$102,597)
Cash Reserves/Equity	\$192,878	\$197,023	\$94,426

The Chairman acknowledged Vicsport's trading loss for 2017/18. The shortfall of the revenue and a few one-off events lead to a deficit result for the past year.

Vicsport is currently on track (as at November 2018) to achieve its budgeted forecast of a surplus for 2018/19.

Vicsport confirmed its current position as being solvent which was also noted.

The Chairman noted Vicsport's current greatest income is Government grants (SRV and VicHealth). Vicsport is always considering alternate means to grow other revenue sources including membership and sponsors. The plan going forward is to develop a new Strategic Plan to assist in improving its revenue to facilitate sustainability and financial self-sufficiency partly through stronger membership and partly through the development of revenue generating value added services and products.

The Chairman invited questions regarding the reported Vicsport financials from those in attendance.



Grant Cosgriff from Triathlon Victoria sought further explanation regarding the unfavourable figures.

The Chairman explained a major cause of this to be the failure to generate forecasted revenue impacted largely by the transition period between CEO's as well as a couple of one-off expenditure items. Vicsport is now better placed to address these issues and have identified those projects and initiatives it will take on in the future. Vicsport is now much more confident in securing and protecting any future revenue. The Chairman also conveyed Vicsport's greater effort to increase communications and dialogue with the membership on what specifically defines value for them.

The Chair further noted the large figure required to be invested in the 2017 Victorian Sport Awards due largely to a lack of sponsors. Greater effort is currently being put into addressing the sponsor issues for the 2018 Victorian Sport Awards to avoid a repeat of this issue regarding revenue shortfall.

Chairman of the Vicsport Finance, Risk and Audit Committee, Tim Large confirmed the cost duplication in the changeover between the CEOs to be a major cause of the 2017/18 budget issues. Tim acknowledged Vicsport's confidence in an improvement of the future figures as a result of better planning and oversight of the budget.

A member in attendance queried the decline in membership figures.

Vicsport accountant, Steven Gatt explained and discussed the various membership models and addressed the cause of the membership decline saying it was due to incorrect forecasting of VPN members, not a reduction in affiliate or associate members.

Motion:

That the statement of accounts for the year ended 30 June 2018, audited by Accru, as circulated, be adopted.

**Moved: Simon Brookhouse
Seconded: Jason Charles -
FV
CARRIED**

5. ELECTION OF DIRECTORS

The Chairman acknowledged Vicsport's appreciation of the two directors stepping down, Stuart Craig and Stephanie Beltrame and thanked them for their great service to the Board and Vicsport.

The Chairman subsequently noted the five (5) nominations received for the two (2) vacant director positions and invited those nominated to speak to the members in attendance prior to voting.

In alphabetical order, nominations were received from:

- Simon Brookhouse
- Tanya Gallina
- Phil Meggs
- Michelle Morris
- Steve Pallas

Following the presentations, a query from Grant Cosgriff (Triathlon Victoria) was raised regarding the Government position on board quotas and how it applied to Vicsport. The Chairman acknowledged that due to a female director stepping down, that the preferred position for the board was for a female to fill that position, however the Chairman also noted that a director's skill set is also taken into account, and if the quota is not reached at the current AGM, it will be addressed, through the use of the vacant appointed position available in accordance with the Vicsport rules.

The final votes were submitted, and the scrutineers counted the votes while the next agenda item was moved forward.

The votes were counted, confirmed and the Chairman declared a result. The two (2) successful nominees to join the Board are to be **Simon Brookhouse** and **Tanya Gallina**.

The Chairman welcomed both Simon and Tanya to the Board.

The Chair put a motion that the votes be destroyed. All were in favour.

6. APPOINTMENT OF AUDITOR FOR 2018-19

The Chairman introduced Chairman of the Vicsport Finance, Risk and Audit Committee, Tim Large who reported on the completed tender for a new auditor. Tim Large requested that those in attendance approve the new auditor.

Motion:

That MWY be appointed as the auditor of Vicsport for the 2018/2019 financial year.

**Moved: Simon Brookhouse
Seconded: Jason Charles FV
CARRIED**

7. OTHER BUSINESS

The Chairman opened the floor to those in attendance for any other areas of business.

No other business was raised.

8. SCREENING OF "I'LL STAND WITH YOU" FILM

The Chairman invited Vicsport Project Manager, Nova Peris, OLY OAM to introduce and discuss Vicsport's latest work regarding Aboriginal Projects supported by Sport and Recreation Victoria.

Nova explained that Vicsport were commissioned to complete three Indigenous projects, including a RAP, two films and additional resources for all sporting clubs and associations to utilise.



One of the short films recently produced, “I’ll Stand with You” was introduced by Nova and screened to those in attendance.

Following the screening of the film, the Chairman reiterated his thanks to Nova and all others involved in the production of this moving film.

9. MEETING CLOSE

In closing, the Chairman reiterated the Board’s desire to improve membership value and associated services to ultimately ensure more Victorians get more active, more often. Vicsport welcomes feedback from our members on how it can improve those services and welcomes feedback on upcoming surveys and 1:1 sessions.

The Chairman thanked all of those in attendance, all of those who contributed to the success of Vicsport throughout 2017/18 and welcomed all to stay for networking drinks and nibbles.

The Chairman subsequently declared the meeting closed at **6.15pm**.